

WHIRITOA LIFEGUARD SERVICE INC
WHIRITOA LIFEGUARD SERVICE



2024 Annual General Meeting

Sunday 2nd June 2024 - 3pm - Whiritoa Surf Club

Meeting Purpose: 2024 Annual General Meeting

Date: 2nd June 2024

Open 3.00pm

Venue: Whiritoa Lifeguard Service, 1 Kontiki Road, Whiritoa Beach

MEMBERS present:

Gina Dickinson	Amelia Wood	Jane Bell
Adrienne Clarkin	Richie Wood	Gail McCullough
Vicki Skill	Dylan Shannon	Ross McCullough
Felix Matheson	Emma Newland	Frankie Steel
Ben Laurie	Lauren Young	Bill Goodwin
Patrina Kerr (Zoom)	Charlize Kerr (Zoom)	Grant Goodwin
Sammy Smith (Zoom)	Kaitlyn Dickinson	Ben Dalimore
Jo Wood	Jayden Dickinson	Murray Saxon
Steve Wood	Porter Hooper	Trevor Brown
Andrew Dickinson	Jakob Kampenhout	Carolyn Brown
Nadine Metzger	Annabel Smith	Lesley Carter
Paul Shannon	Zoe Young	Barry Christiansen
Jeremy Dean	James Williams	
Bronwyn Dean	Jackson Pinique	
	Grace Cocker	

MEMBERS present (via ZOOM): Patrina & Charlize Kerr, Sammy Smith

Quorum – met

Apologies: Nina Tomaszuk, Ethan Tomaszuk

Existence of Proxy:

Charlize, Alex, Taylor & Heath Kerr, appoint Patrina Kerr as Proxy vote on their behalf.

Charlotte Wood appoints Steve Wood as Proxy vote on her behalf

Minutes of Last AGM

Proposed 2023 AGM minutes be Accepted as true and accurate record.

Moved: Adrienne Clarkin

Seconded: Vicki Skill

Carried unanimously.

Welcome & President's report - Presented by Adrienne Clarkin.

Thank you to all our lifeguards from Rookies to our Fossils and to all the Patrol Captains.

Stellar season with several members attending the Eastern Region Intermediate Lifeguard training, several new IRD qualified crewman and Drivers and new lifeguards.

Special acknowledgement to Amelia Wood, Charlotte Wood, Samantha Smith, Tate Carruthers, Dylan Shannon-Metzger, Richie Wood and Charlize Kerr who were involved in the rescue of a well known local 1 year ago. Rescue of the month was awarded by SLSNZ for this rescue.

Whiritoa was well represented at all the major Coromandel Surf Carnivals. A shout out to Freddy Bevan who placed in the Eastern Region event for beach sprints and to Ashlee Grover who attended Oceans by herself but represented our club proudly. This high level of attendance has to be in part contributed to our amazing junior surf coaches who motivated and supported our kids at these competitions.

Lifeguard Exchange to Queenscliff Surf Club in Australia was attended by Hannah, Lauren and Amelia for 3 days of patrolling. No doubt lots of learning to bring back and share with lifeguards here.

Fabulous 50th Anniversary Event and Party held over Waitangi Weekend. Massive thanks to Gail and her amazing crew of volunteers who helped create such a memorable event.

Planned Rebuild has seen some action with Community Consultation taking place over Waitangi Weekend.

Shout out to Vicki Skill who was nominated and won the Waikato Sports 'unsung Hero' Award.

Thanks to Steve Wood for taking on the Health & Safety role with such vigour.

Thanks to our previous Chair, Jo Wood for the numerous hours she volunteered. Thank you for your commitment to the Club.

Thank you to our 'friends of the committee', Jane Bell, Krystal Hapuku, Elaine Blair, Belinda Matheson, Ricky Gary and Gail and Ross McCulloch

Report accepted.

Finance Director Report - Presented by Vicki Skill

Good net surplus this year with a significant amount coming from the success of the inclusion of the Snakbar.

Financially, there was a marked decrease in funding from SLSNZ Central Government Funding (a reduction of \$23,641). Following the Government announcement on 17th May of an increase of \$44m (over 4 years) to SLSNZ, we are hopeful the CGF will increase back to a level that realistically reflects the costs of running a club.

The funding model has changed for the coming financial year with SLSNZ distributing Administration costs and Direct Costs of Lifesaving, including facilities costs (relating only to lifesaving costs) on a fixed fee rate, based on a club's total patrol hours. Lifeguard Training costs, minor equipment and major equipment costs are on a grant basis.

Report accepted.

Ratify nomination of Auditor : Dallows

Moved: Richie Wood

Seconded: Dylan Shannon

Carried unanimously.

Lifeguard Director Report - Presented by Ben Laurie

New Fuel Compliance Training - We had 3 members complete this online training.

Notifiable Incidents to Maritime: No serious injuries from IRB's this season however we did have a few rollovers during training. All incidents were investigated and learnings shared.

Member Injuries: There were 2 injuries to Paid Lifeguards this season. Reminder to members to notify either their patrol captain or senior club member if they are injured while on patrol or around the club house.

Season Stats: Major First Aids, Rescues and Searches all down from last year. Looking to get more lifeguards using the Patrol App to ensure more accurate stats.

Massive thanks to Amelia Wood for all her work pushing our lifeguards to level up as they have. We have gained another IRB driver and 2 new Advanced First Aiders

Hoping to bring through more adult guards for next season.

Report accepted.

Club Captain Report - Presented by Felix Matheson

Successful Season, weather was great, surf average. High standard of patrol operations.

Great sense of unity and purpose within the guards

Emergence of younger guards into leadership roles

Adult lifeguards brought a wealth of knowledge to the team

Our carnivals went smoothly thanks to our coaches and others. We also had other great events such as the Bill Goodwin Swim, King of the Mountain and many others including a number of trips to wayback for the guards.

Report accepted

Junior Surf Captain Report - Present by Sammy Smith

Incredible season with over 95 participants in the junior surf programme

16 Coaches

5 Trainees qualified as Lifeguards.

Ella White did a seamless job of progressing the online registration system and events calendar for the entire junior surf programme. Thanks to Ella for her involvement over the years.

Successful Carnival and other events including Amazing Race, Junior Surf Discoes and the annual trainee sleepover.

Thank you to all volunteers, who made this season possible with their work put into the junior surf programme.

Report accepted

Facilities Director Report - Presented by Patrina Kerr

Clubhouse, snackbar, and bar fully utilised from 7am to 8pm during peak summer.

Thank you to Jane, Gail, Belinda & Ross for your leadership in providing the Bar Service and to all Duty Managers and bar staff for your time. Well done also to the Snackbar staff for your high quality work and for some of you, long hours.

Thanks to those that participated in the Annual working bee.

Thank you to Ricky Gary for the daily trips taken to the Whangamata dump to keep our rubbish & recycling on site to a minimum over Summer.

Installed a security system following a burglary in the clubhouse. Thank you Neil Gardener who donated his time and materials for installation and the Community for donating cameras and security equipment.

Building Subcommittee Achievements

- Architectural Partner Selection:
 - Selected RTA Studio.
 - Ben Dallimore, a club member, worked closely with the team.
- Draft Design Presentation and Feedback
 - Presented draft design plans during Waitangi weekend.
 - Open consultation period received approximately 60 questions or comments.
 - Responses are available on our rebuild webpage.
- Funding Applications
 - Team has been working on securing funding for the renovation.
- Thank you to the team (Kent Nixon, Vicki Skill & Sean Dean) for your time and energy invested in this project to date. It is all voluntary time spent for a great outcome for us all.

Report accepted

Chairperson's Report - Presented by Patrina Kerr

Led a well-functioning committee with defined roles and responsibilities.

Successful 50th celebration.

Good communications via multiple sources to members. Anecdotally well received.

Established first exchange with Queenscliff Surf club in Sydney.

Feedback to SLSNZ on culture and interaction between paid staff and volunteers. Well received and heightened WLS profile within SLSNZ.

Multiple SLSNZ regional award nominations submitted.

Developed and activated training plans to upskill lifeguards.

Major progress in reviewing and updating of Position Descriptions for Committee members and other Club volunteer roles.

Major progress in reviewing and updating of Club policies.

Ongoing issues and works in progress:

- Implementation WLS training needs analysis to ensure sufficient lifeguarding skills and bench strength for next 3 summer seasons.
- Next adult lifeguard training program.

Health & Safety Report - Presented by Adrienne Clarkin

There were no major injury incidents at the Club in the 2023/24 year.

New H&S manual completed

New Hazard Register completed

Review of SLSNZ H&S documentation to ensure WLS is compliant with relevant laws and regulations

Regular updates to Club Committee

Collaboration with Facilities Director on relevant H&S issues related to Club building and operations

Some progress on ensuring fuel storage compliant (still a work in progress)

No death or major injury incidents

One member complaint dealt with, which resulted in a temporary closure of the Bar and Snack Bar while investigation and report were completed to ensure member, staff and public safety maintained

Report accepted

Election of Officers

Continuing Committee Members:

President – Adrienne Clarkin

Club Captain – Felix Matheson

Secretary – Gina Dickinson

Finance Director – Vick Skill

Lifeguard Director – Ben Laurie

Vacant Committee Positions:

Chairperson – Nominations: Patrina Kerr

Facilities Director – Nominations: Ricky Gary Carruthers

No nominees from the floor so as per Constitution clause 9b(i) the President declared these candidates as elected to these positions.

Health & Safety – Nominations: No nominations

General Business

Ross McCullough proposed changes to the Constitution, vigorous discussion followed with members. Issues raised against changing the Constitution at this current time were due to SLSNZ also making changes to their Constitution which we will then need to align to.

Proposed changes were Withdrawn with a new motion put to members to create a Sub-committee to work on the alignment of our Constitution with the SLSNZ Constitution also incorporating the changes required by the Charities Commission. This updated Constitution will then be put to all members at the 2025 AGM for acceptance.

This motion passed unanimously.

Questions:

Gail questioned the removal of accomodation from the New Build. Steve Wood answered re H&S requirements. Patrina added regarding the cost savings. It was discussed how underutilized the accommodation has been in the past 5-6 years.

Meeting closed.